2024 - 2025
MCEA SCHOLARSHIP
INSTRUCTOR RECOMMENDATION FORM
Civil Engineer

SECTION I. (TO BE FILLED OUT BY STUDENT):
Please complete this section, then e-mail this digital form to your recommendation provider. Ask him/her to e-mail this completed form with his/her electronic signature directly to the Scholarship Committee as noted at the end of this form from the respected school e-mail address.

Applicant's Name: First _____ Last _____

Confidentiality: Under the Family Education Rights and Privacy Act of 1974, as amended (FERPA) only the student can waive his/her rights to recommendations. I understand that this recommendation will be used solely for processing my scholarship application, and hereby waive my right to access this recommendation.

Signature of Applicant _____ Date _____

SECTION II. (TO BE FILLED OUT BY RECOMMENDATION PROVIDER):
It is within your rights to decline to write a recommendation if a student chooses not to waiver his/her access rights.

Please rate this applicant with respect to the following:	Excellent	Very Good	Good	Fair	Poor	No Info
Intellectual ability						
Responsibility, dependability						
Academic/professional growth potential						
Leadership						
Ability to work with others						
Motivation						
Communication skills						
Additional comments necessary for evaluation of this applicant						

Length of time you have known applicant _____ In what capacity? _____

Name (please print)_____ Phone No._____

Department or Organization_____ Title _____

Signature_____ Date _____

Completed forms should be given with the MCEA Scholarship Application (**Instructor Recommendation Form is due by November 22, 2024**)

Completed application forms are to be e-mailed to Jeff Marlowe, MCEA Scholarship Committee Chair, at: Jeff.Marlowe@renvillecountymn.gov

Email to Jeff Marlowe